

**MACKENZIE COUNTY
BUDGET COUNCIL MEETING**

**February 27, 2018
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Peter F. Braun	Reeve
Lisa Wardley	Deputy Reeve
Jacquie Bateman	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor (via teleconference)
Josh Knelsen	Councillor
Anthony Peters	Councillor
Ernest Peters	Councillor
Walter Sarapuk	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Byron Peters	Deputy CAO
David Fehr	Director of Operations
Doug Munn	Director of Community Services
Fred Wiebe	Director of Utilities
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary
Karen Huff	Director of Finance
Grant Smith	Agricultural Fieldman

ALSO PRESENT: Members of the public.

Minutes of the Budget Council meeting for Mackenzie County held on February 27, 2018 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Braun called the meeting to order at 10:05 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 18-02-137 **MOVED** by Councillor Sarapuk

That the agenda be approved with the following additions:

11. a) Discuss in conjunction with 12. b)

17. a) Communications

17. b) Gravel Negotiations

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. a) None

DELEGATIONS:

4. a) None

**COUNCIL COMMITTEE
REPORTS:**

5. a) None

GENERAL REPORTS:

6. a) None

PUBLIC HEARINGS:

8. a) None

ADMINISTRATION:

9. a) None

**AGRICULTURE
SERVICES:**

10. a) None

FINANCE:

12. a) Bylaw 1092-18 Fee Schedule

Review of Fee Schedule Bylaw.

Reeve Braun recessed the meeting at 11:01 a.m. and reconvened the meeting at 11:15 a.m.

Continuation of review of Fee Schedule Bylaw.

TENDERS:

7. a) Municipal Census Coordinator – Request for Proposals

MOTION 18-02-138

MOVED by Councillor E. Peters

That the Municipal Census Coordinator – Request for Proposals (Envelope #2 – Technical Proposal) for the Municipal Census Coordinator be opened.

Proposals Received:

Aylward Research Services
Headwater Strategy Group Ltd.

MOTION 18-02-139

MOVED by Councillor Knelsen

That administration review the technical proposal for the Municipal Census Coordinator qualifications and bring it back to later in the meeting.

CARRIED

Continuation of review of Fee Schedule Bylaw.

Reeve Braun recessed the meeting at 11:59 a.m. and reconvened the meeting at 12:36 p.m.

Councillor Jorgensen left the meeting at 11:59 a.m.

Continuation of review of Fee Schedule Bylaw.

MOTION 18-02-140

Requires 2/3

MOVED by Councillor Cardinal

That first reading be given to Bylaw 1092-18 being the Fee Schedule Bylaw for Mackenzie County as AMENDED:

- Administration Fees – Increase all fees by 15% (rounded to the nearest \$5) with the exception of the County Ownership Map – Booklet Laminated and Boardroom Rental
- County Ownership Map – Booklet Laminated – Increase to \$75.00
- Agriculture – Shelterbelt Trees – as presented.
- Business Licenses
 - Annual Business License (ABL) – Business Commencement until March 1st – Mandatory – Remove line item
- Hawkers and Peddlers License
 - Application Processing Fee – Increase to \$200.00
 - First Offense – Increase to \$250.00
- Development
 - Increase all fees by 15% (rounded to the nearest \$5)
 - Subdivision and Development Appeal **(refundable if appeal is successful)**

- Subdivision or Boundary Adjustment Application ~~(all or a portion of the subdivision application may be refundable at the discretion of the MPC)~~
 - Rural Addressing Sign – add “does not include installation”
- Safety Codes Fees – changes as presented.
- Public Works
 - Winter Maintenance Snowplowing Services – Increase to \$30.00
 - Senior/Handicapped Winter Snowplowing Indicator Sign - \$15.00
 - Dust Control Calcium Chloride – Increase to \$750.00
 - Dust Control for Seniors – \$50.00
- Equipment and Labour
 - Water Line Thawing Unit – Remove
 - Sewer Line Camera – Increase to \$300.00, Increase Minimum Charge to \$600.00, add Labour Costs
 - Sanding Unit & Tandem Truck – Increase to \$200.00 plus Cost of Product
 - Labour – Increase to \$40.00
 - Weed Eater – add Labour Costs
 - 35 HP Tractor Mower 6’ – add Labour Costs
 - 75 HP Tractor Mower 15’ – add Labour Costs
- Airports – fees to be reviewed at a later date.
- Solid Waste
 - Double all fees at Waste Transfer Stations
 - Untarped Loads **Penalty** for Commercial, Construction, Industrial and/or Institutional Material
- Fire Services
 - Response Fees including ~~man power~~ **Driver**
 - Manpower Fee ~~(if only manpower is requested/needed)~~
 - Manpower Fees – Increase to \$50.00
 - Other changes as presented.
- Water/Sewer Rates, Penalties, and Fees and Deposits
 - Fines for Water/Sewer – double all penalties (unless otherwise specified below).
 - Well or Other Source of Water Supply – Remove line item
 - Obstruction of Fire Hydrants/Valves – Increase to \$500.00

- Bringing sprayer equipment onto the potable water truckfill station – no change
- Other changes as presented.

CARRIED

MOTION 18-02-141
Requires 2/3

MOVED by Councillor E. Peters

That second reading be given to Bylaw 1092-18 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

MOTION 18-02-142
Requires Unanimous

MOVED by Councillor Sarapuk

That consideration be given to go to third reading of Bylaw 1092-18 being the Fee Schedule Bylaw for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 18-02-143
Requires 2/3

MOVED by Councillor Driedger

That third reading be given to Bylaw 1092-18 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

MOTION 18-02-144

MOVED by Councillor Bateman

That administration review the technical proposal for the Municipal Census Coordinator and prepare a recommendation for the February 28, 2018 Council Meeting.

CARRIED

Reeve Braun recessed the meeting at 1:34 p.m.

Councillor Jorgensen rejoined the meeting at 1:35 p.m.

Reeve Braun reconvened the meeting at 1:41 p.m.

FINANCE:

12. b) 2018 Operating and Capital Budgets

COMMUNITY

11. a) 2018 Fire Truck Purchase

SERVICES:

Councillor Jorgensen left the meeting at 2:16 p.m.

MOTION 18-02-145

Requires 2/3

MOVED by Councillor Sarapuk

That the \$419,235 surplus be transferred to the Vehicle & Equipment Replacement and Emergency Services Reserve.

CARRIED

Councillor Jorgensen rejoined the meeting at 2:32 p.m.

MOTION 18-02-146

Requires 2/3

MOVED by Councillor Sarapuk

That the replacement of the 1995 GMC Fire Truck be approved with an initial down payment of \$50,000 coming from the Vehicle & Equipment and Emergency Services Reserve and that the balance be paid, up to a maximum of \$500,000, upon receipt with funding coming from the Vehicle & Equipment and Emergency Services Reserve and that the 1995 GMC Fire Truck be disposed upon arrival of the replacement.

CARRIED

MOTION 18-02-147

Requires 2/3

MOVED by Deputy Reeve Wardley

That administration research the Grande Prairie Rotary Club's disposal/donation of firefighting equipment.

CARRIED

Reeve Braun recessed the meeting at 2:39 p.m. and reconvened the meeting at 2:48 p.m.

MOTION 18-02-148

MOVED by Councillor A. Peters

That administration investigate the option of partnering with another municipality for an emergency vehicle buy-back program.

CARRIED

MOTION 18-02-149

Requires 2/3

MOVED by Councillor Knelsen

That the 2018 operating and capital budgets be approved as amended.

CARRIED

OPERATIONS: 13. a) None

**PLANNING &
DEVELOPMENT:** 14. a) None

UTILITIES: 15. a) None

**INFORMATION/
CORRESPONDENCE:** 16. a) None

IN CAMERA SESSION: 17. a) Communications (ADDITION)
17. b) Gravel Negotiations (ADDITION)

MOTION 18-02-150 **MOVED** by Councillor Bateman

That Council move in-camera at 2:52 p.m. to discuss gravel negotiations (*FOIP, Div. 2, Part 1, s. 16*) and communications (*FOIP, Div. 2, Part 1, s. 24, 29*).

CARRIED

All Councillors and administration were present during the in-camera discussion on gravel and a portion of the communications discussion. Administration left the meeting during the remainder portion of the communications discussion.

Councillor Jorgensen left the meeting at 3:55 p.m.

MOTION 18-02-151 **MOVED** by Deputy Reeve Wardley

That Council move out of camera at 4:50 p.m.

CARRIED

MOTION 18-02-152 **MOVED** by Councillor E. Peters
Requires Unanimous

That administration proceed with issuing a gravel crushing tender.

CARRIED UNANIMOUSLY

MOTION 18-02-153

MOVED by Councillor A. Peters

That the communications be received for information.

CARRIED

NOTICE OF MOTION: 18. a) None

NEXT MEETING DATE: 19. a) Next Meeting Date

Regular Council Meeting
Wednesday, February 28, 2018
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
Tuesday, March 13, 2018
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 18-02-154 **MOVED** by Councillor Bateman

That the Budget Council meeting be adjourned at 4:50 p.m.

CARRIED

These minutes were approved by Council on February 28, 2018.

(original signed)

Peter F. Braun
Reeve

(original signed)

Len Racher
Chief Administrative Officer

